



Оператор охранной сигнализации и видеонаблюдения Security Control Room Operator

Охрана, безопасность, полиция / Охрана, безопасность, полиция

Предприятие: Товарищество с ограниченной ответственностью "Kaz Project Operating"

Оплата труда: от 150 000 до 250 000 тенге

Вахтовый метод, постоянная работа, нормальные условия труда

Информация о вакансии

Регион Атырауская область / г. Атырау
Должностные обязанности **Requirements:**

- Minimum College degree;
- Consolidated knowledge, experience and understanding of Control and Monitoring systems with particular reference to Security and Emergency Control Rooms – essential.
- Minimum two years' experience in field operations at Kashagan project, or security operations at other projects – essential. Optionally, at least three years 'in house' experience of security control systems monitoring and administration.
- Knowledge and understanding of how CCTV technology system works including Video Management Applications – an advantage.
- Knowledge and understanding of how Electronic Access Control System works – an advantage.
- Knowledge and understanding of how security early detection systems work (Radars, Fiber Optic Systems, Extreme Long Range Thermal Imaging Systems) – an advantage.
- Knowledge and understanding of Standard Operating Procedure principle – an advantage.
- Experience and understanding of problem solving techniques – an advantage.
- Experience and understanding of emergency response process - an advantage.

Required Competences:

The following competences are required for this post:

- Customer Service Orientation;
- Conflict Management, Problem Solving, Decisiveness;
- Diplomatic, liaison and negotiation skills;
- Stress tolerant: able to remain calm under pressure, ability to handle multiple crises calmly and in a way which inspires others;
- Vigilance and attention: able to concentrate on a task for long periods;
- Internal control & integrity, self-direction, ability to work with minimum supervision and be flexible to adapt to changing situations;
- Resilience;
- Interpersonal skills: team work;
- Oral/Written communication skills: good networker/facilitator and communicator;
- Technical IT skills at good level with spreadsheets, database management, MS package;
- Time management skills;
- Basic observation ability, training and experience;
- Accurate and an eye for detail (be able to scan information at high speed and assess norms/values/rules);
- Good eye/hand coordination;
- Good eye sight, depth perception and not be color blind;
- Ability to monitor various security system alarms, determine priorities and control alarms accordingly;
- Ability to distinguish between compliance and non-compliance on systems (meaning sound knowledge of site policies and procedures);
- Good short term memory.
- Good level of English, Russian and Kazakh language ability with particular emphasis on security and oilfield technical terminology.

Responsibilities:

Quality Control and Monitoring Operations

- Conduct CCTV surveillance according to the surveillance plan to anticipate, detect and prevent any incidents, suspicious events and emergency situations.
- Control the quality performance of security guards and receptionists to ensure the work instructions are implemented effectively.
- React on any electronic or mechanical alarm received according to the company procedures.
- Be geopolitical and situational aware of any possible threats and risks, any activities conducted on site in the area of responsibility.
- Report and administer all detected incidents, non-compliances and variances according to Call-Out List and Standard Operating Procedures.
- Receive information and timely register incidents and events in the Security Incident Management System and ensure that it is consistent, precise and followed up.
- Conduct systems tests (radio, telephones, PC, CCTV, data recording per system per site, etc.).
- Maintain serviceable electronic security systems per shift throughout. In the event of technical defect, report immediately in order to limit systems' downtime.
- Ensure effective handing and taking over procedures on arrival and before going off duty.
- Ensure effective mail communications (mail evidence) using the official mail system.
- Ensure effective radio and telephone communications with all security stakeholders on site at all times.
- Fulfill the function of security badge office and visitor reception during weekends and after hours.
- Other goals and tasks related to Control Room activities set by line management

Emergency Call Centre

- Act as a focal point in case of any reported or detected emergency incident.
- React and report the emergency as per the approved Call-Out procedure.
- Ensure availability of the updated contact numbers (including emergency numbers) at the start of the shift.

Information Security

- Ensure that the Control Rooms remain secure at all times and only authorized personnel are allowed to access the Control Room offices.
- Manage and control all data according to company policy and procedures. Maintain confidentiality of the information in the Control Rooms.
- Ensure effective recordkeeping and filing systems of all occurrences at all times for references purposes. Collect evidence where applicable in preparation of investigations later on.
- Ensure that information are timely and properly collected, recorded and reported to management according to procedures and instructions.

Reporting

- Provide the approved security data reports to Security customers in proper and in timely manner.
- Report about all technical failures in timely manner.

Conditions:

Eskene West, rotation: 14/14.

Резюме высылать на почту: maxim.s@kpop.kz

Количество вакансий 1

Требования к соискателю

Стаж по специальности	3 года
Профессиональные навыки	внешняя безопасность; внутренняя безопасность; дневное наблюдение (охрана объектов); система охранной сигнализации;
Уровень образования	техническое и профессиональное

Знание языков Казахский - продвинутый уровень
 Русский - высокий уровень
 Английский - продвинутый уровень

Личные качества переносимость шума;
 сноровка;
 устойчивый темп;
 физическая сила;

Информация о предприятии

Количество работников 600

Сведения о предприятии **ТОО «Kaz Project Operating»** - казахстанская компания, предоставляющая высококвалифицированных специалистов в области инжиниринга и строительства для различных нефтегазовых проектов в Казахстане и других странах. Мы завоевали доверие взыскательных нефтегазовых компаний Казахстана, а также их основных подрядчиков благодаря нашей специализации в области предоставления квалифицированных человеческих ресурсов для осуществления проектно-конструкторских работ, строительного контроля, контроля качества и инспекций, ввода объектов в эксплуатацию, а также для эксплуатации и обслуживания объектов. Наши основные проекты находятся в Казахстане, но мы расширяем свою деятельность на международном рынке, в частности в России и Азии.

Контактное лицо Паливала Ирфан Мохаммед Фарукх

Регион предприятия Акмолинская область / Зерендинский район

Адрес предприятия Победы кошесі 62 501a